



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting March 7, 2017

The March Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Carter gave the invocation. Mayor Partin announced that Mr. Miles Guida, a student at East Point Academy, was shadowing her for the meeting. Mr. Guida led the assembly in the Pledge of Allegiance.

Council Member Carter made a motion to amend the agenda to move Item IV. A. between Item II and Item III. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Approval of Minutes

Council Member Corley made a motion to approve the February 7, 2017 Regular Council Meeting minutes and the February 22, 2017 Public Hearing and Special Council Minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Proclamation

A. Approval of Proclamation – Wee Miss Cayce

Council Member Almond made a motion to approve a Proclamation for Wee Miss Cayce. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin asked Miss Bella Kate Little to join her at the podium. She stated that Ms. Little was 5 years old and grew up in Cayce with her parents Thomas and Nikki Little, her little sister Saylor, and 6 month old brother Easton. Ms. Little attends Rocky Creek Elementary School where she is in kindergarten. She is a member of the South Carolina Dance Company where she is currently taking Hip Hop dance and is enrolled in gymnastics at Palmetto Athletic Center where she currently holds a blue belt. Miss Little loves to dance, tumble, sing, play pretend, paint, play outside and compete in pageants. She has competed in pageants since she was two months old and holds over 60 titles, including Miss South Carolina Overall Primary School. She will be representing the City of Cayce in the Little Miss South Carolina Pageant in July as Wee Miss Cayce.

Mayor Partin and Council congratulated Miss Bella Kate Little on all her accomplishments and wished her the best of luck in the upcoming Little Miss South Carolina pageant.

Presentations

A. Presentation of Comprehensive Plan Annual Review

Ms. Vance stated that she was responsible for updating the goals of the Comprehensive Annual Plan annually and presenting them to Council. She stated that the goals were not updated in 2016 since staff and the Planning Commission updated the actual Comprehensive Plan that year.

Ms. Vance stated that one of the goals was to improve the City's ISO rating from a Class 4 to a Class 3. This goal was accomplished in 2016. Another goal was to continually monitor and improve existing park facilities as needed. She stated that all of the City's parks were either renovated or improved in 2016. The H. Kelly Jones Park was built in the Riverland Park neighborhood. The Riverwalk is currently being renovated and the damage from the 2015 floods is being repaired.

Ms. Vance stated that another goal was the serviceability of the City's utility lines. She stated that the City has received \$24.6 million in SRF funding for water line replacements in the majority of the City. The City has also received CDBG funding for a water line repair on Lexington Avenue and a wastewater line off of State Street. She stated that construction is also completed on the Hwy 321 Waterline.

Ms. Vance stated that another goal was to initiate a systematic Code Enforcement program targeting renovation or removal of substandard rental units. The City's Dilapidated Structure program has aided in the tearing down of seven structures. She stated that the implementation of the program spurred the property owners to demolish the dilapidated structures and the City has not spent any of the money allocated to this program yet. Another goal was to improve the appearance of the current commercial buildings in the City which will aid in improving economic development. Presently eight façade grant enhancement applications have been approved and six of these have already been reimbursed for their improvements.

Ms. Vance stated that Council guidance will be needed for creating an annexation policy for the City. Council guidance is also needed for moving forward with storm water drainage. She stated that the Comprehensive Plan goals include a lot of discussion on economic development and recruiting and retention of businesses. Therefore a discussion needs to take place about moving forward with an economic development consultant and what goals there are for economic development for the City.

Ms. Vance stated that the Comprehensive Plan will need to be updated in 2020 and Council will receive new goals at that point.

Mayor Partin stated that the Comprehensive Plan was citizen driven and created in 2009 with a lot of input from the City's residents. She stated that the fact that the Comprehensive Plan comes before Council annually was also citizen driven. She thanked staff for all the progress on the various goals.

B. Presentation of the Updated Priority Investment Schedule of the Comprehensive Plan

Ms. Vance stated that Ms. Rachelle Moody, the City's Grants Specialist and Special Projects Manager, created the Priority Investment Schedule for the Comprehensive Plan and was going to present it to Council. Ms. Moody stated that the City of Cayce maintains a Priority Investment Schedule, which includes a compilation of recommended capital projects for City facilities identified in the Comprehensive Plan, as well as those identified by City department directors as necessary to sustain the present level of government operations. According to the Comprehensive Plan, when prioritizing capital improvements, the following priority scale should be used:

- Priority 1 – New public facilities and improvements to existing facilities that eliminate public hazards.
- Priority 2 – The repair, renovation or replacement of obsolete or worn out facilities that are necessary to achieve or maintain existing levels of service.

- Priority 3 – New and expanded facilities that reduce or eliminate deficiencies in levels of service.
- Priority 4 – New and expanded facilities necessary to serve new development and redevelopment projected during the next five years.

Ms. Moody stated that the updated February 2017 Priority Investment Schedule includes City projects started, completed and planned and spans the years 2014 and beyond. Each listing provides a description of the project, revenue source and provides pertinent project information. She stated that the Cayce Planning Commission received the update at their February 27, 2017 meeting, acknowledged receipt and accepted the update as written.

Proclamations

B. Approval of Proclamation – March for Meals

Council Member Almond made a motion to approve the Proclamation for March for Meals. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Other

A. Discussion and Approval of Hospitality Tax Fund Request – Total Solar Eclipse Weekend

Ms. Vance stated that Council approval is needed to utilize Hospitality Tax funds to make a grant award outside the annual application process. The City has received a revised Hospitality Tax grant application from the Columbia Metropolitan Convention & Visitors Bureau. The application requests \$15,000 to support the Total Solar Eclipse Weekend, scheduled for August 18 – 21, 2017. Funding is requested for website promotion of events to be held in Cayce, social media promotion and promotional materials. She stated that the Columbia Metropolitan Convention & Visitors Bureau previously submitted an application for this event during the application period last fall, but the event was not recommended for funding by staff or approved for funding by Council at the January 23, 2017 meeting. She stated that staff recommends Council approve a \$5,000 grant for the Total Solar Eclipse Weekend.

Mayor Partin stated that the midlands region is one of the best areas for viewing the upcoming total solar eclipse on August 21, 2017. At 2:41 p.m. on Monday, August 21, 2017, visitors and residents who have gathered in the area will experience the longest period of 100% total solar eclipse for a metro area on the entire East Coast of

the United States: 2 minutes and 36 seconds of totality, compared with the national maximum of 2 minutes and 41 seconds that will be visible in other areas in the Central United States. Mayor Partin stated that South Carolina could see an influx of up to one million visitors to witness this amazing event. She stated that event planners, attractions, cultural institutions, sports venues, hotels, restaurants, shops and other entities are planning eclipse events all weekend leading up to and during the Great American Eclipse of 2017.

Council Member Carter made a motion to approve \$5,000 in hospitality tax funds for the Total Solar Eclipse Weekend. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the new docks for the Newman Boat Landing have been installed. She stated that the Department of Natural Resources has to evaluate the new docks. Once this is done and staff has made the final preparations the boat landing will be reopened and soon after the City will host a reopening ceremony. Council Member Jenkins asked what agency had to inspect the new docks and repairs before the boat landing can be reopened. Ms. Vance stated that DNR would evaluate it but they do not have a protocol for actual approval. She stated that there are only a few contractors licensed to do dock repairs and the contractor that the City used is one of the few in the state. She stated that City staff would inspect it as well.

Ms. Vance stated that staff has seven preconstruction meetings for the waterline project in late March. She stated that the City's Code Enforcement staff recently did a citywide sweep of various code enforcement violations. Each week staff would look for one type of infraction throughout the City. For example, utility trailers that do not have a license. By doing this that issue could be addressed with every resident who is in violation.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Record

Council Member Jenkins made a motion to approve entering the following Committee minutes into the City's official record:

Zoning Board of Appeals – December 19, 2016
Planning Commission – December 19, 2016
Events Committee – January 10, 2017

Museum Commission – February 1, 2017

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments

Mayor Partin stated that Mr. Bob McArver's term on the Zoning Board of Appeal expires in March. He has served on the Board since 2005 and consistently attends meetings. Council Member Carter made a motion to reappoint Mr. McArver to the Zoning Board of Appeals. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that Ms. Pamme Eades' position on the Cayce Public Safety Foundation expired in February. She has served on the Foundation since 2014 and consistently attends meetings. Council Member Almond made a motion to reappoint Ms. Eades to the Public Safety Foundation. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Comments

There were no Council comments.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the city and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements as it pertains to City rebranding

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

Mayor Partin stated that no action was taken in Executive Session.

Adjourn

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:32 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

